

Some Important Rules regarding Admission :

1. Admission Qualifications :

A candidate may be admitted to the first semester of four year (eight semester) UG course of studies on passing Higher Secondary (10+2) Examination in general conducted by the West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board Council or the West Bengal Council of Rabindra Open Schooling or the National Institute of Open Schooling (NIOS) recognized by the Distance Education Bureau (DEB) subject to fulfilment of the conditions mentioned below

In case of other Boards / Councils a candidate shall have to pass in five recognized subjects, of which one shall be English, of full marks not being less than 100 each. A candidate passing in less than five subjects shall not be eligible for admission.

However, candidates passing Higher Secondary Examination in Vocational Stream Conducted by the West Bengal State Council of Technical and Vocational Education and Skill Development (WBSCTVE & SD) or any other equivalent Board / Council are also eligible for admission provided that the candidate must have passed in 5 (five) recognized subjects, of which one shall be English.

Candidates shall be allowed for admission within 03 (three) consecutive academic sessions including the year of passing the previous qualifying examination. (for example : Candidates passing H.S examination in the year 2021 will get last chance of admission in the academic session 2023 -2024.)

2. Programs of Study :

There shall be following one type of UG Programme :

- 4 - year UG Degree (Honours / Honours with Research).
- As per the curriculum and credit framework for UG Programmes, developed by the UGC their will be provision awarding **UG Certificate UG Diploma and Basic UG Degree with Major**.
- For 4 - year UG Degree (Honours with Research) a student can choose a research stream in the 4th year, subject to fulfilment of all conditions ; laid down by the UGC for implementation of NEP and curriculum credit framework.

3. Minimum Eligibility Criteria for Admission :

i) 4 - year UG Degree (Honours/ Honours with Research) :

A student who has passed the Higher Secondary Examination held by the West Bengal Council of Higher Secondary Education or its equivalent Examination from other Board / Councils with at least four subjects including English as compulsory subject of 100 marks is eligible to take admission to the UG Courses of Studies on the basis of merit and available vacancy of the particular subject(s) of the concerned college.

ii) Aggregate marks shall be calculated by adding the marks in top 4 subjects, including marks obtained in English, in order of marks secured by a candidate. Marks obtained in compulsory Environmental Studies (if any) shall not be taken into account for calculation of aggregate marks.

iii) A candidate shall be allowed to pursue any one of the programmes in a particular Academic session. At the initial stage, every which Student has to choose **one Major Subject and two Minor Subjects**.

Candidates willing to take admission should following guideline for proposed course structure in NEP 2020, issued by University of Kalyani, dated 06/06/2023. Accordingly candidates will have to take the following subjects in their first semester.

a)

Semester	Major	Minor	Multidiciplinary Course	Skill Enhancement Course	Valueadded Course
I	1 Course X 6 Credits = 6 Credits Marks 60+15 = 75	1 Course X 4 Credits = 4 Credits (Minor – I) Marks 40+10 = 50	1 Course = 3 Credits Marks 35+10 = 45	1 Course = 3 Credits Marks 35+10 = 45	1 Course = 4 Credits Environmental Studies Marks 35+10 = 45

- b) However, they will have choose another Minor subject for the second semester out of the subjects offered by the college.
- c) Candidates applied for Minor subjects 02 (two) will be finalized during verification of admission in the college through counselling depending on availability of seats.
- d) For choosing one Major Subject a candidate can opt for maximum of 03 (three) Major Subjects at the time of application. It is notified that the college authority will finalize the Major Subject according to merit list after receiving applications.
- e) **Reservation of Seats :** There shall be reservation of seats for SC / ST / OBC -A/ OBC –B / EWS and Differently able candidate as per rules/orders of the State Government.

4. Important Notification :

Candidates taking admission in UG Course can registered themselves for **Academic Bank of Credits (ABC)** through <https://www.abc.gov.in> after verification of admission in the college, if they are willing to get facility of the scheme before registration. However this is not mandatory for the side of the college.

The process to register on Academic Bank of Credits (ABC) is as follows :

1. Visit www.abc.gov.in
2. Click My Account > Student
3. If you already have a digilocker account, sign in.
4. For new user, click “Sign Up for Meri Pehchaan”.
5. Enter mobile number, and click “Generate OTP”. Submit the OTP and click on Verify.
6. Fill all necessary details and then click on Verify.
7. You will get your ABC ID.
8. Note down your ABC ID for future reference.

- 5. Verification of documents will be done by the respective college authorities only when the students will report for classes in due course . Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted online.

General Rules for Students

1. The students must bear his / her College Identity card always in the College premises.
2. The students shall be Considered as Collegiate if he / she has attended at least 75% lectures delivered in each subject. Below 60% attendance of lectures shall be treated as discollegate and shall be deprived of appearing University Examination.
3. The minimum no of attendance must be maintained during the 1st month, without which the authority may strike off the names from the register.
4. Misbehaviour / display of violence in the Campus are punishable. Ragging strictly Prohibited.
5. Students must maintain discipline in the corridors, library and class rooms.
6. Students are not permitted to use cellular phones in the Corridors, Classes, Library, Examination Hall and in front of the office.
7. Any form of damage of college properties are seriously punishable, If any body be detected his / her admission will be cancelled.

